UNITED STA	ATES DISTRICT COURT for the
	District of
Plaintiff(s) V.  Defendant(s)	) ) ) ) () ) () ) () () () () () () () (
	ONS IN A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
are the United States or a United States agency, or P. 12 (a)(2) or (3) — you must serve on the plaintif	ons on you (not counting the day you received it) — or 60 days if you an officer or employee of the United States described in Fed. R. Civ. If an answer to the attached complaint or a motion under Rule 12 of or motion must be served on the plaintiff or plaintiff's attorney,
If you fail to respond, judgment by default You also must file your answer or motion with the	will be entered against you for the relief demanded in the complaint.

CLERK OF COURT

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was ra	This summons for (nanceived by me on (date)						
was ic	·	·					
	☐ I personally served the summons on the individual at (place)						
			on (date)	; or			
	☐ I left the summons at the individual's residence or usual place of abode with (name)						
	, a person of suitable age and discretion who resides the						
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual) , designated by law to accept service of process on behalf of (name of organization) ,						
			on (date)	; or			
	☐ I returned the sumn	nons unexecuted because			; or		
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
Date:							
			Server's signature				
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: